

LAKE CITY/HINSDALE COUNTY
CHAMBER OF COMMERCE



800 Gunnison Avenue
Lake City, Colorado 81235

970-944-2527

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www.lakecity.com

The Mission of the LC/HC Chamber of Commerce is to promote tourism and economic development by assisting area businesses as well as serving as an information center.

February 10, 2015

Greetings from the Chamber!

As hard as it is to believe, we are already starting preparations for our Fourth of July Celebration! Enclosed you will find the event policies and 2015 Food Vendor application.

The application is similar to last year's, with only a couple changes, first the Chamber is reserving all rights to serve alcohol during the days event since we hold the special event permit and pay for the overall event insurance. Second, we have opened up the right for additional food vendors only after all Lake City non-profits have applied for and been approved for food vendor booths. We will ensure that there are no overlaps in food types being offered and that the local non-profits get priority placement. Lastly, we have upon request of the Pioneer Jubilee Women's Club and needs for the Chamber's liquor booth, moved both booths closer to the buildings we will be working out of, which means we had to move the LC Fire Department and EPIC down just a bit, please see the enclosed map.

We are happy to work with each entity to make everyone's day comfortable and profitable so please feel free to contact us if you have concerns.

This application needs to be returned to the Chamber no later than May 10 along with the \$100 vendor fee and proof of non-profit status. If you have any questions, please give us a call at the Chamber, send us an email, or drop by the office.

Thank you,

Lake City/Hinsdale County Chamber of Commerce

2015 Projected Event Schedule

8 am Book sale begins

10 am Parade

11:30 Declaration of Independence read & LC Band plays, Anthem

Noon Races begin

BINGO 4 pm (new time)

7 pm Street Dance

LCHC Chamber of Commerce - Fourth of July Celebration Policy and Procedures

GOALS

The goal of the LCHC Chamber of Commerce's Fourth of July celebration is to provide a safe, enjoyable and memorable holiday experience for visitors and residents of Lake City through community partnerships, teamwork and thoughtful safety measures.

POLICIES AND PROCEDURES

Vendors

1. Vendors must read, agree to the terms of Vender Waiver form and return a signed contract with check for \$100 for food booths and \$35 for art booths within 30 days of the event. Late forms will incur a \$15 late fee. Vendors are encouraged to set-up their tents as early as 7 am at Town Park and must be set up no later than 10am. Any special requirements need to be submitted to the Chamber at least 15 days prior to the event. The Chamber will do its best to fulfill these requests.
2. Any participating vendors and/or organizations are responsible for their own tents, trash cans, booth area and clean-up at end of day. A \$50 charge will be enforced if your area is not left the way it was found by 10 am the following day. See Town Park event map for locations of vendor booths.
3. Vendors are required to supply their own trash cans. The hired trash removal person will clear trash cans and replace bags throughout the day.
4. Vendor booths are non-transferrable to other community organizations. The Chamber must be informed if any vendor or booth is to change hands.
5. **The Chamber reserves the right to be the only entity allowed to utilize special permits (ie liquor license) during this event at Town Park since we hold the special event permit and insurance.** Requests for a special permit will be heard at our regular monthly Chamber meeting. This request will need to be submitted in writing at least 120 days prior to the event so that proper time to discuss and make a decision then have permits applied for are allowed. This means any request must be made in March of that year.

Parade

6. Parade participants must show up 30 minutes before the parade start time. Participants should line up in Wade's Addition, starting at the intersection of Park and Vine, continuing northwest down Park. Numbers will be given on a first come, first serve basis. The Color Guard will lead the parade, followed by the Hinsdale County Sheriff Department, Lake City Volunteer Fire Department, and the local EMTs. All other parade participants will follow the emergency service vehicles.
7. Parade participants that include animals (horses, goats, dogs, etc.) need to consider messes left behind

by the animals in streets. The Chamber would appreciate assistance in keeping the streets clean. A \$50 dollar fine will be issued if abused.

8. Parade floats/vehicles must be secure and safe to ride on. Please do not allow children to hang off or from any part of the float. Participants are solely responsible for their own safety during the parade. We also ask that all participants consider others safety while throwing candy.
9. Parade participants and audience members are not to use water guns, water balloons or anything of that nature.
10. Parade participants have the option of being entered in a float contest. Floats are judged based on their representation of the theme for that year's celebration. Chamber staff will assign numbers to each participating float the day of the event. Winners receive recognition during the day's event races as well as a ribbon prize.
11. Any events occurring on the same day as Fourth of July can be part of the Chamber advertising by submitting the event information by no later than May 10 of that year. Event must be open to the public to be considered.
12. If you would like to hold a new event on the Fourth of July, please contact the Chamber to ensure there are minimal overlaps in the scheduling.

Food Vendor Application Form

Please submit this **completed and signed** form along with your check for \$100 by no later than May 10 to LCHC Chamber of Commerce, PO Box 430, Lake City, CO 81235

Name _____

Business Name _____

Address _____

Telephone _____

Email and Website _____

Non-profit Number _____

What will you be selling? Please be as specific as possible so we can avoid duplications.

The LCHC Chamber of Commerce reserves the right to review your application before approving participation at this event.

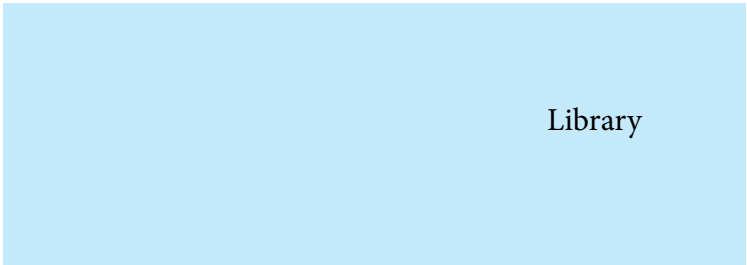
- If any vendor wishes to change what is traditionally sold at their booth, the vendor must inform the Chamber of Commerce by April.
- Vendor booths are non-transferrable to other community organizations. The Chamber must be informed if any vendor or booth is to change hands.
- Food vendor booths are reserved for Lake City non-profits first and foremost, other vendors will be considered if there is no overlap in food type. Food booths must not be competing food items (no booths with same primary food items).
- Booths must be setup by 10:00 a.m. Access will be allowed for setup at 7 a.m. After setup, you must move your vehicle away from the park. You must furnish your own display, tables, covers, canopy, trash cans, etc. Booths must be attended at all times during the event. Please plan to be open at least until 3 pm.
- No dogs are allowed in the park.

The LCHC Chamber of Commerce and its volunteers assume no risk and are not liable for any potential refunds requested by customers, any damage or destruction to property, nor for any personal injury which results either directly or indirectly from any cause outside the Chamber’s control. The Chamber will not be responsible for loss, theft, or damage to property at this event. Vendors agree to indemnify and hold harmless the Chamber and its agents from any and all claims of any kind or nature arising from the Vendor’s use of the leased premises during the term hereof.

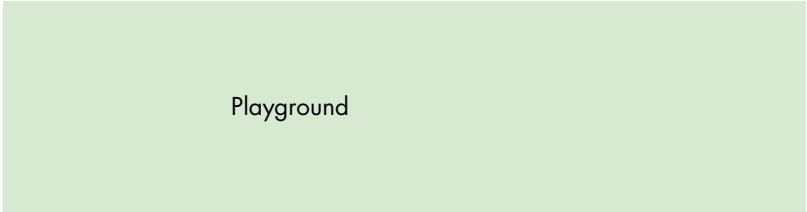
By signing and submitting this form, you consent to all terms above. Once vendor space has been filled, we will develop a waiting list.

Signature Date

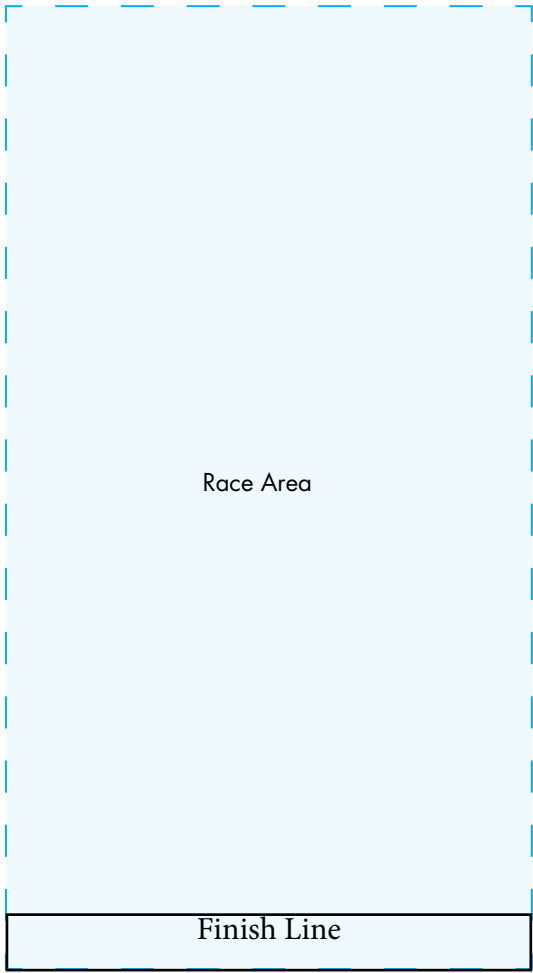
For more information: 970-944-2527 or chamber@lakecity.com



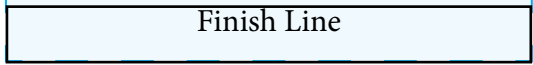
Library



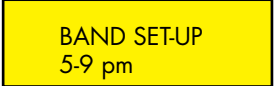
Playground



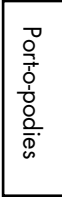
Race Area



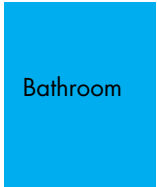
Finish Line



BAND SET-UP
5-9 pm



Porto-podlies



Bathroom



Kiosk



Race booth



Tree



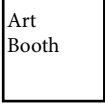
Art Booth
Green



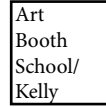
Art Booth



Art Booth
Chetwin x2



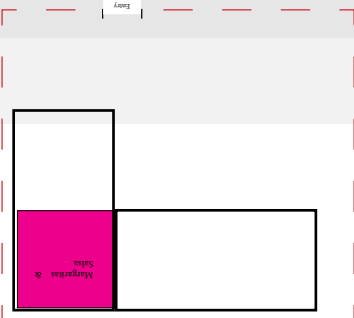
Art Booth



Art Booth
School/
Kelly



Fire Dept
Food Booths



Margaret &
Sons



EPIC
Turkey
Legs



PJWC
Hot Dogs

26 feet

14 feet

Diagonal Road Block

THIRD STREET

